

Final Agenda

10th Meeting of the Coordinating Group, 10th and 11th October 2018

Location

European Commission | DG Mobility and Transport (MOVE)

Rue Jean-André de Mot 28 | 1049 Brussels

Room DM28 00/54 "Salle Lamoureux" (ground floor)

Time	Day 1 10 th October 2018	
12:30 – 13:15	Registration and sandwich lunch (provided by DG MOVE)	
13:15 – 13:30	1. Opening by the chair <ul style="list-style-type: none"> Welcome/introduction to guests/new participants Announcements 	DG Move (I. Vandoorne) - SUMP Platform Secretariat (S. Bosetti)
13:30 – 13:45	2. Updates on the EC urban mobility policy and activities	DG MOVE (P. Rapacz)
13:45 – 14:00	3. Follow-up on the actions from the 9th meeting of the Coordinating Group	SUMP Platform Secretariat (S. Bosetti)
14:00 – 14:50	4. Status update of the running projects and initiatives (10 min. each). Each project to provide an update on: <ul style="list-style-type: none"> Project key outputs at the end of the project Key achievements since the last meeting Upcoming deliverables (next 6 months) – SUMP related Upcoming events/workshops/trainings organised by the project – SUMP related 	ALL
14:50 – 15:10	Break for coffee / tea	
15:10 – 15:40	4. Status update (continued)	ALL
15:40 – 16:00	5. JASPERS activities in SUMPs <ul style="list-style-type: none"> Forms of Jaspers support (local UMPs, capacity building) Scope of activities (ToR, scoping, technical advice, PSC etc) Experience to date 	JASPERS (A.O Brien, P. Fagiani)
16:00 – 16:05	6. Summary of the actions of Day 1 and closing	SUMP Platform Secretariat (S. Bosetti)

Joint dinner: a location will be suggested - Dinner at own expenses

Time	Day 2 11 th October 2018	
9:00 – 9:15	Registration and welcome coffee	
9:15 – 9:25	7. Opening by the chair, summary of Day 1	SUMP Platform Secretariat (S. Bosetti)
9:25 – 11:00	8. Update and discussion on the SUMP 2.0 Guidelines Progress of work of the Editorial Board, outcomes from the SUMP Conference in Nicosia, contributions and endorsement by CG members	SUMPs-UP (S. Rupprecht)
11:00 – 11:20	Break for coffee / tea	
11:20 - 12:30	9. Conference on Sustainable Urban Mobility Plans Outcomes and KPI from the 5 th conference (Nicosia) and planning for the 6 th Conference (Groningen): status of the organisation, draft agenda and inputs from CG members	ELTIS (R. Tinga)
12:30 – 13:30	Sandwich lunch (provided by DG MOVE)	
13:30 – 14:30	10. ELTIS website: update on latest developments and stakeholder consultation on potential re-design. Inputs from CG members on potential ideas for improvement for the website.	ELTIS (A. Humphris-Bach)
14:30 – 15:15	11. SUMP Training programmes: the new offer from ELTIS, updates from the CG members, opportunities from JASPERS	ELTIS (R. Pressl) - ALL
15:15 – 15:30	12. AoB	
15:30 – 15:45	13. Summary of the actions of Day 2 and closing	SUMP Platform Secretariat (S. Bosetti)

Action list from previous (9th) meeting

#	WHO	WHAT	DUE DATE	STATUS
1	Simone (ELTIS) and Jochen (JASPERS)	Events planned by JASPERS to be gathered and included in the shared list of SUMP-related events		Pending from JASPERS
2	Ralf (ELTIS)	Ralf to circulate among the CG members a draft program of the SUMP conference within one week	14/3/2018	Done (same program as presented at the meeting)
3	All	Interested parties to send to Ralf expressions of interest to have a stand at the SUMP Conference in Nicosia. Requirements and instructions for logistics will be communicated once the number of stands is known.	asap	Outdated
4	All	The willingness to be part of the editorial board (and a feedback about what they can commit) is to be confirmed in one week by interested CG members. Simone will gather and consolidate these inputs	14/3/2018	Done, inputs gathered in the 15 th and 20 th of march 2018
5	Siegfried (SUMPS-UP)	After receiving feedbacks from CG members, Siegfried will draft and circulate a small document with a request for inputs to describe what each project is producing in the next 12 months, to have an overview and make suggestions for acknowledgements. In parallel inputs for the survey will be prepared, as well as inputs for the SUMP conference. After that, a proposal for the knowledge map will be made.		Done
6	Alexandra (ELTIS)	Alexandra will circulate a template and some guidance for the update of the city database, to be used for engaging with the stakeholders (before the MS Expert Group meeting).	Beginning of April	Sent on 11/04
7	All	All members to provide feedbacks on the information included in the Eltis city database, once the template to update the content will be circulated.		Deadline for this round of updates was 30th April
8	All	Events open to third parties should be promoted and published in the Eltis portal	ongoing	

#	WHO	WHAT	DUE DATE	STATUS
9	All	Available training materials should be uploaded to the Eltis portal.	ongoing	
10	DG MOVE	DG MOVE to discuss internally, also with INEA, about how to deal with the assessment of SUMP's and if/how activate external resources.		
11	DG MOVE	DG MOVE to agree with the MS Expert Group on their involvement to select good practices on SUMP's at the next meeting in April.		
12	All	All CG members to check and, if appropriate, update the content of the respective webpages on Eltis (http://www.eltis.org/mobility-plans/european-platform/COORDINATING-GROUP-MEMBERS).		
13	Simone (ELTIS)	The joint list of Deliverables, Events and Training activities is to be shared on Google Drive and the CG members will have the authority to update the latest version of the list whenever needed.	ongoing	https://drive.google.com/drive/folders/1nUQvjHTz0jtpc0fSNovMztLidKLjWqQf?usp=sharing
14	ELTIS/SATELLITE	ELTIS and SATELLITE (CIVITAS CSA) to coordinate as far as the shared list of events is concerned, in order to avoid duplications and double efforts.	ongoing	Answer from Ivo: We basically have the events that are online (www.civitas.eu) as well as an internal list (managed by Eurocities – Melanie Leroy) to plan dissemination activities. The latter is already based on the ELTIS events section. We also make an analysis of project activities, but that is rather indicative

#	WHO	WHAT	DUE DATE	STATUS
				(scheduled events, and project planning date, not more detail).
15	Simone (ELTIS)	Doodle polls to agree on the dates for the 10 th CG meeting and for the first Editorial Board meeting.		Done