

By Admin Eltis / Updated: 18 Dec 2015

Frequently Asked Questions

How do the badges on my profile work?

What do the three new icons on my profile mean?

Every Friend of Eltis has three different badges (and types of points) that represent their activity on the Eltis portal.



The Reputation badge is the most representative of the three as it is the average of the Content and Community points.

There are nine different levels (from 0 to 8) for each badge. The badges will slightly change in appearance when a new level is reached.

You can see the amount of points a user has by accessing their profile page.

How do I get more Reputation points on Eltis?

There are a number of instances where you can obtain more points:

Content Points

Your content is published	+20 content points
Your content is chosen for the Eltis Spotlight	+50 content points
Your content has been recommended by another user	+1 content point
Your content is followed/unfollowed by another user	+5/-5 content points
You comment on another user's content	+3 content points
Your comment is deleted by our moderators	-3 content points

Community Points

You register as a Friend of Eltis	+3 community points
You follow/unfollow content	+1/-1 community point
You follow/unfollow a Friend of Eltis	+1/-1 community point
Being followed/unfollowed by other users	+5/-5 community points

How many points do I need to move to the next level?

Level	Points
0	0

- 1 5
- 2 25
- 3 50
- 4 100
- 5 200
- 6 400
- 7 800
- 8 1500

How do I submit content?

As a Friend of Eltis, simply upload your information via our quick and easy online forms.

1. Click the blue 'Login' button at the top of the [homepage](#) and sign in using your username and password.
2. On the left underneath your name you will see a collection of 'new content' icons. Select the type of content you wish to submit.

How to submit your content on Eltis [▶](#)

The screenshot shows the Eltis website interface. At the top, the Eltis logo is on the left, and the text 'The urban mobility observatory' is in the center. To the right, there are two buttons: 'Your account' (circled in red) and 'Logout'. Below the navigation bar, the user's name 'John Smith' is displayed. On the left side, there is a 'Create new content' section with a grid of icons for News, Tool, Event, Job offer, Case study, Training, Forum topic, Photo, and Video. A red arrow points to the 'Tool' icon with the text '2. Select a content type'. On the right side, there is a 'My followed content' section with a dropdown menu set to '- All types -' and an 'Apply' button. Below this, there are three content items, each with a 'Following' button and a checkmark.

1. Then enter your details using the simple form and save the content. If you don't want to publish it yet (for example, because you might have more details to enter later) then click **Save** and carry on browsing Eltis. If you're ready to publish your content, save it, select **Needs Review** in the dropdown and then click **Apply**. This is important because if you don't select **Needs Review** our editors won't be alerted to your content and will be unable to publish it. Once you have changed the status to **Needs Review**, our editors will do a quality check and publish it online as soon as possible.

How do I change my personal details?

Once you are signed in you can change any details in [your profile](#) by clicking **Edit profile** under your photo. You can also modify your username and password this way.

Will you please publish my event/news/case study?

Of course! Eltis is a community website where our members exchange information that helps improve urban mobility in European cities - and we encourage you to submit as much content as possible.

Once you have become a [Friend of Eltis](#) and submitted your content (see **How do I submit content?** above) our editors will first make sure that it meets the Eltis criteria and proof-read the text.

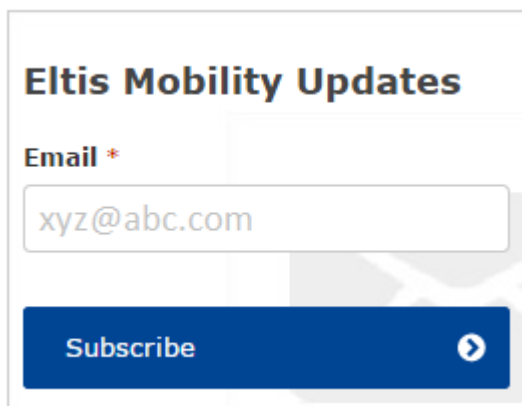
If for whatever reason it can't be published, our team will contact you to explain why.

Remember: as the author of the content, you will be able to edit and update your content as often as you like.

What's the Eltis Mobility Update, and how do I get it?

Our monthly Eltis Mobility Update brings you urban mobility news, events and case study highlights directly to your mailbox.

To receive the Eltis Mobility Update, just enter your email address in the Eltis Mobility Update box on the right side of the [Eltis homepage](#). Or [get in touch with us](#) and we will add you to our mailing list.



The image shows a subscription form titled "Eltis Mobility Updates". It features a text input field for an email address, with the placeholder text "xyz@abc.com". Above the input field, the word "Email" is followed by a red asterisk, indicating it is a required field. Below the input field is a blue button with the text "Subscribe" and a white right-pointing arrow icon.

I don't want to receive Eltis Mobility Update anymore

That's a pity – by doing so you'll miss important news on European urban mobility!

You can unsubscribe by clicking on **Unsubscribe newsletter** in the footer of any Eltis Mobility Update.

I've forgotten my password

[Click here](#) to request a new password. Please don't forget to change the automatically generated password as soon as possible.

I've submitted content, but it hasn't appeared on the website

Don't panic. After saving a draft of your content, you need to select **Needs Review** in the dropdown and then click **Apply**. Our editors will then do a quality check and publish it online soon.


Remember: unless you change the status of your content to **Needs Review**, our editors won't see it and will be unable to publish your content.

I've logged out and want to find my previous drafts

Easy. You can find your drafts by logging into your account and then clicking on **My drafts** underneath your name and photo.


John Smith










View Edit



John Smith

[Edit profile](#)

Create new content: [My drafts](#) 

 News	 Tool	 Event
 Job offer	 Case study	 Training
 Forum topic	 Photo	 Video