

## Final Agenda

### 9<sup>th</sup> Meeting of the Coordinating Group, 5<sup>th</sup> and 6<sup>th</sup> March 2018

#### Location

European Commission | DG Mobility and Transport (MOVE)

Rue Jean-André de Mot 28 | 1049 Brussels

Room DM28 00/54 "Salle Lamoureux" (ground floor)

Time	Day 1   Monday 5 <sup>th</sup> March 2018	
12:30 – 13:15	<b>Registration and sandwich lunch</b> (provided by DG MOVE)	
13:15 – 13:30	<b>1. Opening</b> by the chair <ul style="list-style-type: none"> <li>Welcome/introduction to guests/new participants</li> <li>Introduction of the new ELTIS team</li> <li>Announcements</li> </ul>	DG Move (I. Vandoorne) - SUMP Platform Secretariat (S. Bosetti)
13:30 – 13:45	<b>2. Updates on the EC urban mobility policy</b>	DG MOVE (P. Rapacz)
13:45 – 14:00	<b>3. Follow-up on the actions from the 8<sup>th</sup> meeting</b> of the Coordinating Group	SUMP Platform Secretariat (S. Bosetti)
14:00 – 15:10	<b>4. Status update of the running projects</b> (7 min. per project) Each project to provide an update on: <ul style="list-style-type: none"> <li>Project key outputs at the end of the project</li> <li>Key achievements since the last meeting</li> <li>Upcoming deliverables (next 6 months) – SUMP related</li> <li>Upcoming events/workshops/trainings organised by the project – SUMP related</li> </ul>	ALL
15:10 – 15:30	<b>Break for coffee / tea</b>	
15:30 – 15:55	<b>5. What CREATE can contribute to SUMPs:</b> CREATE has identified insights into how to successfully implement a SUMP and how to strengthen business cases for sustainable and liveable cities; it has also identified areas where SUMP procedures could be expanded and enhanced, in the future.	CREATE (P. Jones)
15:55 – 16:00	<b>6. Summary of the actions of Day 1 and closing</b>	SUMP Platform Secretariat (S. Bosetti)

*Joint dinner: a location will be suggested - Dinner at own expenses*

Time	Day 2   Tuesday 6 <sup>th</sup> March 2018	
9:00 – 9:15	<b>Registration and welcome coffee</b>	
9:15 – 9:25	<b>7. Opening</b> by the chair, summary of Day 1	SUMP Platform Secretariat (S. Bosetti)
9:25 – 10:10	<b>8. Update and discussion on the new SUMP Guidelines</b> under preparation by SUMP-UP	SUMP-UP (A. Dragutescu – S. Boehler)
10:10 – 10:40	<b>9. 5<sup>th</sup> EU Conference on Sustainable Urban Mobility Plans</b> (Nicosia, Cyprus, 14 <sup>th</sup> and 15 <sup>th</sup> May 2018): status of the organisation, draft agenda and inputs from CG members	ELTIS (R. Tinga)
10:40 – 11:00	<b>Break for coffee / tea</b>	
11:00 - 11:45	<b>10. City database and country profiles:</b> recent updates from the EU Member States Expert Group on Urban Mobility. The way forward	ELTIS / DG MOVE
11:45 – 12:15	<b>11. SUMP training programmes:</b> coordination and synergies of the SUMP training activities delivered by the on-going projects	ELTIS / PROSPERITY / SUMP-UP / SUITS / REFORM / JASPERS
12:15 – 12:35	<b>12. Updates on the Partnership Urban Mobility</b>	DG MOVE (P. Rapacz) / DG REGIO (V. Leiner)
12:35 – 13:35	<b>Sandwich lunch</b> (provided by DG MOVE)	
13:35 – 13:55	<b>13. Updates on JASPERS advisory contribution to SUMP</b>	JASPERS (J. Schneider)
13:55 – 14:30	<b>14. Examples of 'good SUMP</b> s', building on the discussion of the last meeting: <ul style="list-style-type: none"> <li>Experiences, practices, examples</li> <li>Sources and means for validation for good SUMP</li> <li>Way forward: possible actions in order to provide examples of good SUMP</li> </ul>	Intro by DG MOVE, discussion by ALL
14:30 – 15:15	<b>15. Common reflection/brainstorming about the future of the SUMP platform:</b> objectives, scope, benefits, format of meetings, resources, work programme	ALL
15:15 – 15:30	<b>16. AoB</b>	
15:30 – 15:45	<b>17. Summary of the actions of Day 2 and closing</b>	SUMP Platform Secretariat (S. Bosetti)

## Action list from previous (8<sup>th</sup>) meeting

#	WHO	WHAT	STATUS
1	<b>Andree (SUITS) and Susanne (SUMPs-UP)</b>	To update the available planning document on trainings which was developed by SUITS, SATELLITE and PROSPERITY and to share it in the group.	<b>Update from previous Secretariat:</b> We have not received updates from the projects. The idea was to make an overview of the training activities of the projects, in order to avoid overlaps and identify blanks. Especially blanks were considered relevant for Jaspers: they have put a hold on programming additional SUMP training support in order to avoid duplication.
2	<b>All</b>	To share deliverables that have been identified to be uploaded on the European Platform on Sustainable Urban Mobility Plans before publication with the group for consultation.	<b>Update from previous Secretariat:</b> The platform has a list of project deliverables that are considered relevant for publication on Eltis (in SUMP platform layout). It was agreed that draft deliverables would be shared among the group members for consultation (not review). This to obtain valuable insights from other group members and to keep each other up to date of course.
3	<b>New Secretariat</b>	Action to find a way to share events with the group and the relevant people at the Commission. Suggestion could be that projects send their invitation to the Secretariat which forwards it to the group.	To be dealt before the CG meeting
4	<b>Fabio (SIMPLA)</b>	To send the SIMPLA training material to Teije to assess whether this is useful for the ELTIS training material sections.	<b>Update from previous Secretariat:</b> We decided that the available document (referred to as training material in this action) was considered not suitable for the training materials section.

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5	Secretariat	<p>Will compile an annex for a paper with the national Member State profiles that are now on the website. Projects to identify the deliverables that are relevant. So the Secretariat can combine this with the paper and send it as a package to Piotr and Vincent to be used in the national Member State representatives meeting (before the 3rd of November).</p> <p><b>FOLLOW-UP &gt;&gt;</b> note: the minutes were finalised on 14-11-2017. The Secretariat has compiled a list of Member State profiles and sent this list to Piotr and Vincent. Up to this date no input has been received from the projects concerning relevant deliverables.</p>	Done (partially)
6	Secretariat	<p>Adjust the introduction text of the city database in such a way that it is not confusing and does not suggest it only includes cities with a SUMP.</p> <p><b>FOLLOW-UP &gt;&gt;</b> the following text will be put on the respective page: <i>“Many cities in Europe are already involved in EU activities to promote and apply the concept of an Urban Mobility Plan (UMP) or extending the plan to become a Sustainable UMP (SUMP). This database provides the names of cities involved in such ongoing and completed EU-supported urban mobility projects and initiatives. The information also includes web links, population, status of development of their urban mobility plan, etc. The site administrator has taken basic precautions to control the accuracy of the information provided by the sources, but cannot take responsibility for any errors or omissions.”</i></p>	Done
7	SUMPS-UP/ELTIS	Contact each other on how to integrate the registry as soon as possible in the ELTIS website and how allow for visibility of good practices. ELTIS will receive the information from SUMPS-UP and update	<p><b>Update from previous Secretariat:</b></p> <p>SUMPS-Up has published a SUMP registry. Basically duplicating the work in the Eltis</p>

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		the existing database. When the full information of the SUMPS-UP registry is included in the ELTIS city database the registry will be removed.	city database. In the last meeting it was decided that the SUMPS-Up registry should be removed. The information of the registry should be included in the Eltis city database. This would be something for the website partner of the new Eltis contract to follow up on.
8	<b>Next contractor - Secretariat</b>	Put a strategic discussion on the agenda regarding the future of the SCG and the development of a work programme.	Done (put in the agenda of the 9 <sup>th</sup> meeting)